Your guide to getting started with JacarandaPLUS digital resources

projectsplus

USER GUIDE
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JacPLUS system requirements

Minimum requirements:
- A modern internet browser such as Internet Explorer 8+, Mozilla Firefox 15+, Google Chrome 18+, Safari 5.0.6+ or Opera 12+. Note: Internet Explorer 8 requires the Chrome Frame plugin
- Adobe Flash Player 11+
- JavaScript must be enabled (most browsers are enabled by default).
- Browser cookies enabled (Third party cookies optional).

Operating systems:
- Windows Vista, Windows 7, Windows 8
- Mac OS 10.6, 10.7, 10.8

iPad / iPhone: iOS 5+ required

Android tablets: Android 3.2+ (Honeycomb) minimum
Android 4.0+ (Icecream Sandwich) is recommended

Google Chrome recommended as web browser (required Android 4.0)

Enabling JavaScript in your browser

Internet Explorer
In the Tools menu select Internet Options. Change to the Security tab at the top of the Internet Options window. From the list of zones at the top of the Security options, select the Internet icon. Select the button near the bottom that reads Custom Level. In the new window that, scroll down to the item that reads Active Scripting. Select the option marked Enable.

Mozilla Firefox
In the Tools menu select Options. (On a Mac, select Preferences from the Firefox menu). Select Content button from the top row of options. Select Enable JavaScript.

Google Chrome
Select Preferences from the Tools menu. (On a Mac, select Preferences from the Chrome menu). Select Under the hood on the left. Select the Content settings button in the privacy section at the top. Make sure Enable JavaScript is checked.

Safari
Select Preferences from the Tools menu. (On a Mac select Preferences from the Safari menu.) Select the Security tab at the top. Make sure Enable JavaScript is checked.

Note: Due to constant software and version updates it is possible that some of the menu elements will have slightly different names.
Setting up your JacPLUS account

The first time you visit JacPLUS, you’ll need to create an account. Click the Create account & enter your registration code(s) button.

This will take you through the steps of creating a new account. Fill in the required details on the form, read and accept the terms and conditions, then click on the Create account button at the bottom of the page. Please be sure to choose a password that you will remember.

Note: The email address that you use when you create your account will be the username that you use to access your JacPLUS account.

Once you have created a JacPLUS account, you can use the same email address and password to register all of your JacPLUS products.

Logging in to JacPLUS

When you log in to JacPLUS, your username is your email and your password is the one that you created during the setup of your account. Your username and password can also be found in your ‘Welcome to JacPLUS’ email.

1. Open www.jacplus.com.au, enter your username and password, and click the Login button.

2. If you have forgotten your password, you can click the Forgot password? link on the homepage to have it emailed to you.
Adding JacPLUS resources to your bookshelf

Once you’ve logged in, you should automatically be directed to your bookshelf. There is also a My bookshelf link at the top of the screen.

To add a title to your bookshelf, you need the registration code from inside the front of your Jacaranda book or studyON booklet, or, if you have purchased a digital-only product, from the back of the online subscription card.

1. Click on Add a new title and enter your unique registration code into the pop-up box. This field is case sensitive, so make sure all letters are capitalised. Read and accept the licence agreement to continue.

2. A thumbnail of your new title will appear immediately in your bookshelf. This bookshelf will house all of the JacPLUS titles you have purchased. Note: When you purchase additional JacPLUS titles, enter the registration code here to have your new titles appear on your bookshelf.

3. To view the products on your bookshelf as thumbnails, click on Cover view. Alternatively, you can select List view to show your titles as a list.

4. By default, your bookshelf is arranged by Learning Area (e.g. English, Maths, Humanities). To sort your titles alphabetically according to title name, change the Sort By filter at the top right of your bookshelf.

5. You can also filter your bookshelf to only display titles from certain year levels, or learning areas. Adjust the Show filters according to your preference.

6. If you are a teacher, you also have the option to filter your titles by student/teacher resources.

Once your title has been added, click on the thumbnail to start using it.
Introducing projectsPLUS

ProjectsPLUS provides all the tools you need to engage and challenge students in the completion of an ICT-based research project. Students are placed in a real-world scenario that requires them to complete a specific task.

Each projectsPLUS project begins with an engaging video introduction and the projectsPLUS system enables students to:

- monitor their due dates and manage their project effectively
- store and share ideas, research and commentary between the projects’ participants
- contribute to the project whilst working from different locations at different times of day
- gain access to templates and copyright cleared media to add richness to their ICT projects.

Teacher notes, assessment rubrics and syllabus outcomes are provided to support teachers.

eBookPLUS: setting up a project in projectsPLUS

1. Access projectsPLUS project by either clicking the link within the eBook content or by accessing it from the Chapter Resources tab. (The Chapter Resources tab is visible when you select Resources from the menu)

2.
The projectsPLUS brief includes an introductory video, a scenario, tasks, processes and suggested software to assist in completing the project.

2 Select the Start new project button.

Scenario

You are a personal trainer on a prime-time reality TV show. A new series is being developed which aims to educate young people on diet and exercise. It will be called Living to win.

The television network wants you to create a website educating young people about incorporating diet and regular exercise into their life. The website will ‘go live’ when the series screens in four weeks.

Your task:

You will create a website that encourages young people to become healthier and educates them about regular exercise and good nutrition choices. You will be provided with two case studies. You must select one and design an exercise and nutritional program to use as an example on the website. It is possible that your employer will want you to work as part of a web design team, so be prepared to collaborate and work with others.

3 Select the Start new project button.
4. Select the calendar icon to select a due date and time (as per teacher instructions).

5. Select Save settings to save the project start and finish date.

6. Invite other students/teachers to project by entering their JacPLUS user email addresses into the Project group members area and selecting Add User.
7 A prompt box will appear when the invitation has been successfully sent. Select OK.

8 The new user will appear in the listing of project members
eBookPLUS: using the media centre in projectsPLUS

1. Access the media centre by clicking the Media Centre tab. Note that this tab is only available after a project has been set up (See Setting up a project in projectsPLUS).

How to Burglar proof your room?

2. A list of resources is sorted into tabs on the left-hand side
3 Select the **Images** tab to either
- Download the images in a batch by clicking the **Download all images** button
  OR
- Download the images individually by clicking the **Download Image button** below the required image

4 View the images in a slideshow by clicking on the enlarge image button below the first image and using the either of the forward or back button tools
5. Select the Video tab to either
   - Download the videos in a batch by clicking the **Download all video** button
   - OR
   - Download the videos individually by clicking the Download Video button below required video

6. Click on the video thumbnail to view the video
Select the Templates tab to either download, open or save the template. Alternatively, right click on the file name and select ‘Save link as’ or ‘Save target as’.

Select the Documents tab to either download, open or save the document. Alternatively, right click on the file name and select ‘Save link as’ or ‘Save target as’.
8 Select the **Weblinks** tab to view suggested weblinks for further information. Weblinks will open in a new window or tab (depending on browser) when selected.

![Weblinks Section](image)

9 Select the **Audio** tab to listen to the audio files. Click the play button to play the audio. Select **Download audio** to save the audio file your computer.

![Audio Section](image)
eBookPLUS: adding research in projectsPLUS

1. The Research forum tab will become available after a due date and time have been saved.

2. Select a topic and click Add article to add research to topic.

3. Give the article a name and add content including images.

4. Save content before adding Article source information.
The article will show who it was created by, the last time it was edited and the **Average rating** given to it by viewers.

Custom topics can be added by entering a topic title and clicking the **Start new topic** button. The new topic will appear in the list (listed alphabetically).